



**Summer Board Meeting
July 18-19, 2008
Chicago**

**Belden Stratford Hotel
Conference Room**

Minutes

Meeting called to order by Linda Paulson, president, at 3:00 pm, July 18, 2008.

Present: Linda Paulson, president; James Pappas, vice president; Mary Rockcastle, secretary/treasurer; board members David Arant, Debrah Bokowski, Steve Duguid, Kathleen Forbes, Kristine Rabberman, Bob Smither; *ex officio* members Jerry Jerman and Ken Smith; national office administrative manager Ellen Levine.

1. Agenda was presented and approved.
2. Spring 2008 board meeting minutes were presented and approved.
3. Treasurer's Report – Mary Rockcastle reported the 2nd quarter 2008 association financial results. An inquiry was made regarding support for new initiatives. This would require additional revenues.
4. Membership – Kris Rabberman is following up with members that are in arrears re dues. Per Ellen, we expect to meet our dues budget. Kris noted that University of St. Thomas and Hiram College have expressed interest in becoming full members. Ken noted that he has been in communication with Indiana University Fort Wayne about reinstating their membership.
5. Conference
 - a. Steve Duguid provided an update on the 2008 conference:
 - i. presented the program; 34 presenters
 - ii. there will be four publishers and several environmental groups in the exhibit area
 - iii. there will be music for the opening reception and closing dinner
 - iv. they will develop a shopping and entertainment guide
 - v. the president of SFU will co-sponsor the opening reception and while he cannot attend, Steve is arranging for a first nations speaker and someone from the government

- vi. re the “green” orientation: we will be going for a paperless conference. Attendees will receive some kind of media (e.g., memory stick) with conference information that they can read on their own PCs or those scattered about the conference. There will be good signage throughout, but no printed material. Hotel will minimize the disposable material used.
- vii. attendance: if, given the economy, attendance is down, Steve will promote in Vancouver
- viii. program – Steve will let Ellen know which sessions are devoted to pedagogy, so she can highlight them on the web site.
- ix. Steve will see about arranging for an excursion to an urban garden.
- b. 2009 in Orlando – Bob Smither
 - i. October 22-24, 2009 at the Coronado Springs Resort, Walt Disney World
 - ii. general theme of creativity
 - iii. will try to find a way to include Disney in the program
 - iv. solicited ideas for speakers

6. Publications

- a. Confluence – Ken Smith
 - i. distributed the Fall 2008 table of contents
 - ii. general discussion of the contest. Ken provided draft specifications. Ken, Mary and Jerry will develop details and logistics and will present at the annual business meeting in October, to be run in 2009.
 - b. Other publications – Mary Rockcastle
 - i. Curriculum guides – Mary reported have gotten a good response to her call for syllabi. Ellen will put out one more call, due in August.
 - ii. Integrating Knowledge and Action update – it was discussed that what is needed is an editor who will farm out the components, and take responsibility for pulling it together.
7. Member Survey – Kris is working with Melissa Hilbish and they hope to have it run before the conference. She will have Ellen and a few board members test drive.
8. West Coast Student and Alumni Symposium – Linda reported out on the content and logistics of this highly successful event, which all agreed is a good model for involving students and alumni. It was suggested that the AGLSP should get involved, and might offer different models of symposia.
9. Web site revision – Linda distributed a proposal developed by her former staff, for the revision of the web site. This will be a budget item for 2009.

Linda recessed the meeting at 5:30 pm.

Linda reconvened the meeting at 9:00 am on Saturday, July 19.

1. Constitution revision – Debrah led the board through the revision draft. She will take the changes and develop a new draft by August 8 to Linda, Jim, and Ellen (and board members who want input), with responses due by August 15; final draft by August 22; Ellen will distribute by email to membership, along with explanation and process for comment, on September 5.
 - a. Jim Pappas raised the prospect of changing the fiscal year from the calendar year to July – June, which is consistent with that of most of our members. Ellen will research and report back to Jim and Linda.
2. Workshop development – the board structured and assigned the pre-conference workshop, to focus on the theme of Graduate Liberal Studies in the 21st Century, with specific sessions on recruiting and marketing, assessment and outcomes, preparing GLS students for nonGLS courses, building writing competencies, and the 21st century seminar.

The meeting adjourned at 2:45 pm.

Respectfully submitted,

Ellen Levine
Administrative Manager
July 24, 2008